

PAC MEETING

January 19, 2011

DRAFT

Attendance: Dorothy Joyce, Cynthia Mah, Lynne Vidler, Zena Kwan, Maryann Giardini, Sandra Riccardi, Siva Ramesh, Donna Binotto, Rishma Vallani, Jennifer Mezei, Rema Sanghera, Sophie Yuan, Patricia Narvaez and Nandita Narayan,

Regrets: Adrienne Dall'Antonia, and Denise Hayhurst,

Meeting Commenced at 7:05 p.m.

INTRODUCTION

Cynthia thanked everyone for coming. She asked if there are any changes to the Minutes before they are approved. Rishma said she did not volunteer to create a manual and to remove her name and Jennifer said to remove her name because she did not attend the meeting.

Approval of the November General Meeting Minutes : Maryann Giardini 1st, Lisa 2nd the motion.

SPEAKER – JENNIE BOULANGER

Ms. Boulanger spoke about TRIBES, a cooperative learning structure that emphasizes listening skills and positive interaction among students in teaching for all grades and all areas of curriculum. Ms. Boulanger explained the meaning of TRIBES and demonstrated some examples of how the program works.

Tribes Learning process teaches children to listen attentively, express ideas, solve group problems, resolve conflicts, make decisions, research and analyze material.

All the teachers at Seaforth have attended a four day training seminar and they are all ready to use this method of teaching.

PRINCIPAL'S REPORT

Shiamak program is going great and the children are having lots of fun and cannot wait for their next session.

Lockdown practice was held on January 7, 2011 and it went really well.

We now have an Earthquake Committee and we will be having our first meeting January 26, 2011.

2011/2012 Kindergarten registration begins in February and notices have been put up all over the school.

Ms. Joyce showed a video on the Fruit and Veggie Program which will begin on January 24, 2011. Seaforth will receive 6 sessions. This program is sponsored by various organizations. Notices have been sent home to the parents to let the school know if they did not want their child to take part in this program or if the child has any type of food allergies.

Action Item: Ms. Joyce to check previous newsletter that allergy alert forms went out to the school

CHAIRPERSON/VICE-CHAIR REPORT

Shiamak will continue January 20th and 21st. The Spiral Science after school program registration is now full. There is a waiting list. The classes run Mondays and Wednesday at 3:15 for 1.5 hrs.

Brandy Wiebe, B.A. M.A, PHD. Body Science, will be giving a workshop to the parents at the February 16 PAC meeting from 6:30 to 8:00.,. The notices of this workshop will be in the January PAC Newsletter. The school will be sending notices out to parents as to when the students will be getting this presentation. (Mar 9, 11) Dorothy mentioned that there will be a permission slip going out to parents. The permission slip is for parents to indicate that they do not want their child to attend these workshops.

Parent Social Committee will be run by Donna and Zena. May 27, 2011 has been set tentatively. Action Item: Dorothy to check if this date works for the school.

TRAFFIC COMMITTEE

Everything is going well. One volunteer had to step down. We are looking for more volunteers.

There are individuals that are parking on the wrong side of the road. Donna asked if a parent knows those parents to please explain to them the dangers of what they are doing and if they would please park properly.

ACTION ITEM: Dorothy to phone Contable Kaminsky so that she is aware of this.

MOVIE NIGHT

To be held on Friday February the 11th from 6:00 to 9:00 p.m. The movies that will be playing are Classic Looney Tunes and Despicable Me. Movie Night is free but there will be a concession of hot dogs, hamburgers, veggie burgers, popcorn, coffee and juice. Notice will be given out to the parents to fill out so that MaryAnn knows how much food to order.

HEALTH & NUTRITION COMMITTEE

No one attended. Nothing to report

HOT LUNCH COMMITTEE

Nothing to report

DPAC REPORT

Parenting information meetings have been very popular and there have been waiting lists. Next meeting will be held on February 9th. Notices will be sent home.

CPF REPORT

Siva was away on holidays and has nothing to report.

SPIRIT DATE

Pablo now has enough people to form a Committee. He has assigned each volunteer to a specific task. Notices will be sent out for parents to help find speakers. Spirit Day will be held on April 15th.

The current timeline is:

- Mar 4 – confirmation of all presenters
- Mar 10 – have programs set and ready for students
- Mar 14 – Student to return their program selections

- Mar 28 – Notification to all speakers/presenters

TREASURER'S REPORT

As of Dec 31, 2010:

| | |
|-----------------|-------------|
| Gaming fund | \$8,894.97 |
| General Account | \$37,946.46 |

Summary:

| | |
|----------------------------|---|
| Hot Lunches (collected): | \$28,479.13 (supplier still needs to be paid) |
| Popcorn sale accumulated: | \$1,486.00 |
| Grade 7 chocolate sales: | \$2,524.00 |
| Grade 7 pies/cookies sales | \$3,223.00 |
| Movie Night: | \$681.51 |
| Book Fair generate: | \$1,787.98 |

See Appendix B for summary

OLD BUSINESS

- In Nov the general PAC members voted in favour of opening the Hot Lunches to other sub-committees as a fundraiser activity.
- The PAC exec received 3 requests. (Quebec Trip, Grade 7 Grad, and Pablo on behalf of the Playground committee The Hot Lunch Motion created a lot of conflicts within the school. The PAC exec reviewed the hot lunch requests and has declined to put forward a recommendation to the PAC members to award any hot lunch to the requesting committees.
- PAC Exec current stand on the extra hot lunches motion : we are on "HOLD" at this time and will not be accepting any more request for Hot Lunch for this school year. The Exec team would like time to define some policies, guidelines, process and procedures for these program.
- PAC Exec is recommending the PAC member vote in favour of giving the Grad Committee the 2 Hot Lunches (Spirit day and Sport day) as a fundraiser, These 2 dates have had been given to the Grad Committee in past years.

Cathy N – Cathy read a statement to the group. She and Rishma have been running the Hot Lunch program for over 6 years. They have received emails from parents thanking them for putting on the hot lunches and some have expressed interest in more hot lunches. The main points were that the Quebec trip is a school field trip and that the 7 hot lunches for the Quebec trip were approved last year. The Quebec trip hot lunch dates are on the school calendar. . Cathy had spoken to BCCPAC and according to the BCCPAC, the fundraiser doesn't fall under the jurisdiction of the PAC. Permission or decline of the fundraiser should be done by the "principal only" when it comes to fundraising for a school field trip. Gino had formed the fundraising committee to help him with fundraising for the field. Rishma was acting on behalf of Gino Lucarelli in requesting hot lunches as a fundraiser for the fieldtrip. Based on this information, Cathy said the Quebec 7 hot lunches should be honoured. In addition, Cathy said that she was not asked to attend the Dec 7 PAC Exec meeting when the 7 Quebec Hot Lunches were discussed.

Responses to Cathy's points:

Dorothy J: The issue with the Hot Lunches and the Quebec trip has been dealt with. It serves no purpose to re-open the discussion and she strongly recommended that we move forward from here.

Cynthia M : Thanked Cathy for speaking today, she understands her disappointment with regards to the PAC Exec decision not to grant an additional 3 Quebec trip hot lunches.. Rishma and Debbie W, from the Quebec Trip Committee, were present at the Dec 7 meeting. In December, they (PAC Exec, Dorothy J, Debbie W, Rishma V) had met to review

how best to proceed so that all sides can move forward. As for the extra 3 hot Lunch request, submitted to the PAC Exec by the Quebec Trip Committee, the PAC Exec has reviewed the request and has decided that the committee is very close to the reaching their funding goal, and the remainder of the funds can be obtained from other outside fundraising activities. In early January, We did met and reviewed our decision with Debbie W, the coordinator of the Quebec Trip Committee, the decision was accepted. We would like to move forward.

Donna B: The dates are on the calendar. The dates should be honored. Those that wish to participate may, those that wish to not participate may opt out. I have never seen dates placed on the calendar without the principal, head teacher or Mrs. Dick's approval.

We need to move forward. We have all heard the various versions and none of it matters. Everything is in the past.

We are a community and need to act like one. What that means, to me, is that, we support our members in the community.

The children have worked long and hard over the eight years they have been at Seaforth. I believe it is a wonderful opportunity and a great age, to be immersed in a cultural experience, in which they can exercise the use of the language they have learned.

At other schools, the PAC always gets approached and funds are requested to support each child for the trip. The rest of the funds are raised through various activities and many of those are through the school. I personally don't see this situation any differently.

We need to remember what this is all about: the children. The monies are for the children. We are all here because of the children and for the children.

I agreed with Rema, that at the end of the year, we need to look at the contributions and the funds raised in total to objectively access if there has been any decline in overall PAC revenues due to the extra hot lunches. I believe to state that is the case right now is conjecture.

I also agreed that the PAC does need to take the time to address the fundraising needs of the French trip, in addition to the entire school population. Situations will always change and opportunities will always arise. The PAC does need to be able to address these in a timely fashion and with the best possible outcome for the students requiring funds and the entire student population.

All of this may change again when Cathy and Rishma no longer run the hot lunch program. No one may step forward to volunteer so much of their time or hard work. Where will the money come from then?

The Motion was brought forward to give Spirit Day and Sports Day to grad. Motion brought forward by Cynthia. The motion was seconded by Patricia and Nandita. The motion was put before the members to vote on.

Motion passed unanimously all in favour. No nayes. No abstainers.

This motion is for this year and if the grad committee would like it next year then they have to ask for it.

NEW BUSINESS

A PAC member requested that the following motion be presented at the Jan PAC meeting.

#1 - Motion to Recall the motion passed at the November 2010 General PAC meeting, which allowed other committees to request extra hot lunches as their fund raising activity. Hot lunches will only be used as a fundraiser for general PAC funds. The only exception will be the 2 hot lunches for the Grad Committee.

The debate:

There was a question as to why this motion was put forward, when the PAC Exec is putting a hold on the Hot Lunch request. The reason for the motion was that some members feel that the Hot Lunch program should not be offered to other sub-committees.

Pablo – Hot lunches should be PAC fundraiser period. Keep it as a Pac except for the Grad committee.

Cynthia M The November Motion to allow sub-committees to request for Hot Lunch as fundraiser was a valid one (motion), and it has merits. The motion just states that sub-committees could make request for extra Hot Lunch as a fundraiser for that team, We have put it on 'hold' for now while we must come up with an implementation plan.

Donna B: I agree the PAC needs to continue moving forward. The PAC looks ineffective if you recall a motion already passed.

There was no reason to recall the motion. The PAC Executive had placed a deadline on submissions for the extra Hot Lunch request, none had been received. Those that had been received had already been refused. Therefore, there is no issue.

The PAC now has the rest of the year to look over the accurate numbers as they come in and give us this information in the spring. Now we will be able to move forward and have a plan in place for next year's French trip.

A "Yes" vote, means that sub-committees may NOT use Hot Lunch as a Fundraiser.

A "No" vote means that sub-committees may request for Hot Lunch as a Fundraiser. The request must be approved by the PAC Exec and PAC.

Nandita seconded the motion to put this recall motion to a vote.

The Vote:

It was a closed ballot. 16- NO and 10 YES, no abstainers

This means that the Nov Motion to allow sub-committees to request for Hot Lunches as a fundraiser stands.

Action items:

Because the 3 Quebec Trip Hot lunch dates are on the school calendar, Dorothy J will have to remove them from the School Calendar that is posted on the school website.

#2 - Motion to form a Playground committee as soon as possible. This committee's mandate is to analyze the status of the different components of the playground, find out when the components are due for replacement and look into the options and costs of replacing these components. The committee could also look into fundraising ideas for the playground and report their findings back to the general PAC members.

The PAC Exec has had several email from the PAC Members requesting the PAC Exec to form a Playground committee.

The Vote:

It was 25 in favour of creating a Playground committee and 0 against, therefore the motion was carried.

Floor Open for Questions.

Meeting Adjourned

**Seaforth PAC
Treasurers' Report
Jan 19, 2011 (PAC Meeting)**

Attached please find the following:

1. The statement of Receipts and Expenditures for Dec 2010 for both General Operating & Gaming Fund accounts.
2. The bank transactions and bank reconciliations for December 2010. As of December 31, 2010, we have \$37,946.46 in General Operation account and \$8,894.97 in Gaming Fund.
3. A summary of the fund raising activities for Dec 2010 is attached for your information.
4. Unfinished business for previous school year:
 - 77 Sunset Beach promised to pay back \$400 as owing. Check to receive shortly.
5. General account transactions:
 - Deposits received
 - Hot lunch deposits \$232.25
 - Popcorn sale - \$257.00
 - Grade 7 chocolate sales in Dec - \$484, total \$2,524.00. Profit margin is 45%.
 - Grade 7 pies/cookies sales - \$3,223.00. Profit margin is 35%
 - Movie night deposits \$681.51. Profit margin is 63%.
 - English book fair generates \$1,787.98, paid to school library
 - Payments made
 - Hot lunch cost collected in Dec - \$3,937.15, \$10,092.44 in total
 - Cost of grad chocolate sales - \$1,383.20 paid in Dec
 - Cost of grade 7 pies/cookies sales - \$2,087.50 paid in Dec
 - Movie night expense collected in Dec - \$74.37, \$253.24 in total
 - Other PAC operating expenses - \$50.00
6. Hot lunches for Quebec trip
 - 2 hot lunches done in Nov have been reported separately from general hot lunch.
 - Revenue for these 2 is \$4,860.50, while Profit for these two is \$1,548.20.
 - 2 more hot lunches in Feb and Mar will be adjusted for the same amount by then.
7. No transactions in Gaming account, except small interest.

Prepared by: Sophie Cong & Rema Sanghera
Date: January 14, 2011